

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		1/22/82
1. John J. Mahon, Executive	Initials	Date
2. Director, CIA		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

John: I do not feel that [redacted] should be first on the list. My suggested order is Ann Armstrong first, followed by Dr. Lord and [redacted]. I support fully this program and have talked to [redacted] and the Board about it. (over)

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

5041-102

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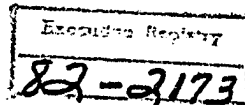
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I have asked to be sure
that after you have made your
selection in order of priority and
we get the speaker committed,
then send you a full bio on
the selected

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NPIC/IEG/WPFD-001/82
19 January 1982

MEMORANDUM FOR: Executive Director, Central Intelligence Agency
THROUGH : Director, EEO [redacted] STAT
FROM : [redacted] STAT
CIA Federal Women's Program Board
SUBJECT : Guest Speaker for Women's History Week
(8-15 March 1982)

1. The CIA Federal Women's Program Board would like to sponsor a guest speaker to commemorate Women's History Week, March 8-15. The Board believes that in this way the Agency can increase the awareness of its employees (male and female) to the past contributions as well as current directions of women in our society and in the Agency.

2. We would like to invite you, the Executive Director of CIA, to make a few pertinent remarks regarding women in the Agency and to introduce the speaker. A list of potential speakers, in order of preference, follows.

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Ann Armstrong - Republican, newly appointed Chair of the President's Foreign Intelligence Advisory Board.

Dr. Sharon Lord - Assistant Secretary of Defense for EEO and Safety, a dynamic speaker whose specialty is "personal power," motivating women, in particular, toward their full potential. Due to her extensive research, Dr. Lord has a significant historical perspective on women in this society.

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Representative Margaret Heckler - Republican Congresswoman from Massachusetts who has been active in women's issues and is known to be both pragmatic and a dynamic speaker.

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3. At present, and depending on speaker availability, we are planning on an afternoon program of approximately one to one and one-half hours on 10 or 11 March.

4. We believe that this program would be highly beneficial to all Agency employees and would give the women, in particular, a feeling of being recognized for their contributions both on the job and in society.

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Distribution:

1 - Addressee